

**LAMOILLE FIBERNET COMMUNICATIONS UNION DISTRICT
PUBLIC HEARING AND GOVERNING BOARD MEETING
December 23, 2020 at 7:00 p.m.
MINUTES**

Chart of Actions

Who	What	Status
LCPC	Obtain final insurance quote and purchase insurance	Done
Lea	Develop Clerk job description	Done
Jane and Lea	Develop Task Forces job description	Done
Executive	Prepare LCPC contract for Jan-March 2021	Done
Executive	Follow up on the Public Records Act presentation vis a vis trade secrets	Being addressed by legislature

Town Representatives and Alternates Attending (V=present and voting; P=present)

Town	P/V	Representative	P/V	Alternate	P/V	Alternate
Cambridge	V	Tim Humphrey	-	Sam Lotto	-	-
Hyde Park	V	Michael Rooney	-	Jack Wool	-	Carol Fano
Johnson	V	Charlotte Reber	P	Doug Molde	P	Paul Warden
Morristown	V	Jane Campbell	-	John Meyer	-	Carl Fortune
Waterville	P	Jeff Tilton	V	Lucy Rogers	-	-
Belvidere	P	Carol Caldwell Edmonds	V	Kipp Verner	-	-
Eden	V	Liza Jones	-	Stephanie Van Blunk	-	-

Also attending

Larry Lackey (Treasurer), Lea Kilvadyova (Clerk), Leo Clark (interim Stowe representative)

Call to order, Changes to the agenda, Public comment

Call to order 7:01 by Michael Rooney

Consent Agenda

- Accept Stowe into Lamoille FiberNet CUD
- Approve Minutes from Nov 25, 2020
- FYI Administrative Update and Meeting Minutes: Executive, Technology and Marketing & Communications Committees
- Purchase lamoillefiber.net email accounts for Stowe delegates

Motion to accept Stowe to LFCUD. Jane Campbell motioned, Lucy Rogers seconded. All voted yes, the motion carried.

Motion to accept the rest of the consent agenda. Jane Campbell motioned. Lucy Rogers seconded. All voted yes, the motion carried.

Treasurer Report, Approval of Bills and Agreements

Motion to amend the existing agreement with the LCPC to increase the total contract amount by \$5,522. Jane Campbell motioned. Tim Humphrey seconded. All voted yes, the motion carried.

Motion to authorize payments to LNSU and LSUU as presented in the Treasurer's report, to the LCPC for \$5,522, and to Nicole Sancibrian for \$2,870 for her most recent invoice for a total amount of \$19,122. Jane Campbell motioned. Liza Jones seconded. All voted in favor, the motion carried.

CUD Accelerator Program

Do North Coworking is organizing a series of workshops for CUDs beginning January or February. The eight weekly workshops are for CUD Board members and present a great educational opportunity. Do North invites 3-4 participants from each CUD to the workshops. Carol Caldwell Edmonds will work with Lea to coordinate the sign ups.

Lamoille FiberNet organization in 2021

Lea Kilvadyova proposed changes to Lamoille FiberNet's organization.

Motion to empower the Executive Committee to develop a job description for Clerk and begin the Clerk search by offering the job to Board members first. Motion for Lea to follow up with interested candidates and walk them through Clerk responsibilities. Tim Humphrey moved. Jane Campbell seconded. All voted in favor, the motion carried.

Discussion about proposed task forces: Lea Kilvadyova proposed the following task forces: Business Plan, Funding, Vendor and CUD Collaboration. Larry Lackey noted that the task forces would be very helpful to the CUD. Jane Campbell will work with Lea to define the job description for the task forces. Lea noted that the Business Plan Task Force needs to be formed now since the development of the plan is under way.

Motion to create the Business Plan task force to be led by Lea and with Jane Campbell, Larry Lackey, Tim Humphrey and Paul Warden as members. All voted in favor, the motion carried.

Motion to delegate to the Executive Committee the task to develop an initial three-month contract and with LCPC and discuss any amendments beyond that period with the Governing Board. Lucy Rogers moved. Jane Campbell seconded. All voted in favor, the motion passed.

Adjourn

Motion to adjourn at 8:33. Jane Campbell moved. Kipp Verner seconded. All voted in favor, the motion passed.