



**LAMOILLE FIBERNET COMMUNICATIONS UNION DISTRICT
GOVERNING BOARD MEETING
May 11, 2021 at 7:00 PM
Location: Held via Zoom
MINUTES Approved May 26, 2021**

Town Representatives and Alternates Attending (V=Present and Voting, P=Present)

Town	P/V	Representative	P/V	Alternate
Belvidere	V	Carol Caldwell-Edmonds	P	Kipp Verner
Cambridge	V	Sam Lotto	P	Teelah Hall
Eden	V	Liza Jones		
Hyde Park	V	Michael Rooney	P	Carol Fano
Johnson	V	Charlotte Reber	P	Paul Warden
Morristown	V	Jane Campbell	P	John Meyer
Stowe	V	Stephen Friedman	P	Scott Weathers
Waterville			V	Lucy Rogers

Also present: Christine Hallquist, Larry Lackey

Call to Order

Michael Rooney called the meeting to order at 7:05 PM.

Consent Agenda

- 4/28/2021 Minutes
- 5/5/2021 Minutes

The minutes contained a few typos, including correcting spelling of Fred Wadlington's name. Jane Campbell moved to accept the Consent Agenda with these corrections. Sam Lotto seconded. Motion passed.

Election of officers

Michael Rooney said he would not seek the Chair position for a second year as he felt there should be a change in leadership. Stephen Friedman moved to nominate Jane Campbell as Chair. Sam Lotto seconded.

Jane Campbell asked if Jeff Tilton, who was not present, would be willing to continue to serve as Vice Chair. Lucy Rogers spoke on Jeff's behalf to say that he would be willing to serve again but will have a busier schedule this year and supported someone else stepping forward. In absence of other candidates, Jane Campbell moved to nominate Jeff Tilton for Vice Chair. Michael Rooney seconded.

Sam Lotto asked to clarify that the Vice Chair position is primarily that of meeting facilitator, with no signature privileges. Jane Campbell said that there are some signature rights.

Paul Warden mentioned that Roberts Rules offer an option for meeting leadership/facilitation if both the chair and vice chair are absent.

Larry Lackey agreed to continue to serve as Treasurer.

Lucy Rogers moved to elect Jane Campbell as Chair and Jeff Tilton as Vice Chair and appoint Larry Lackey as Treasurer and Christine Hallquist as Clerk/Administrator. Paul Warden seconded. Motion passed.

Election of Executive/Finance Committee members

The Executive/Finance Committee is to be made up of six members: Chair, Vice Chair, Treasurer, and three members-at-large with staggered terms of 1, 2, and 3 years. Paul Warden, Stephen Friedman, and Teelah Hall each expressed interest in serving.

Carol Caldwell-Edmonds moved to nominate Stephen Friedman for the one-year term position, Paul Warden for the two-year term position, and Teelah Hall for the three-year term position. Lucy Rogers seconded. Motion passed.

NDA approval

Larry Lackey noted that in the NDA, Michael's name will need to be updated to be Jane Campbell's; he also noted that the listed phone number is his own number.

Larry also reminded the board that that confidentiality applies to any discussion around the state of ongoing talks with the NDA partner, and that all board meetings are recorded and public. Carol Caldwell-Edmonds asked how secretive board members needed to be around such discussions; Larry said that board members could acknowledge the existence of talks with ISPs, but nothing beyond that.

Sam Lotto moved to approve the NDA as written. Paul Warden seconded. Motion passed.

Email and data storage system recommendation

Following a thorough investigation of features and pricing offered by Google Workspace and Microsoft Office 365, Carol Fano recommended to the board that Microsoft Office 365 Government Edition be adopted as the new email and data storage platform. It has the needed

retention and eDiscovery support, as well as Microsoft Teams, which can be used as a replacement for Zoom for online meetings.

Carol Caldwell-Edmonds asked who the admin would be. Carol Fano, Charlotte Reber, and Jane Campbell each said they had Microsoft admin experience and would be willing to serve as admins.

Sam Lotto recommended that the pilot group of testing users be made up of members with a mix of tech skills.

All agreed that after the trial testing, the final approval of the system, with its price tag of about \$5,400, should be up to the board, not the Executive Committee.

Carol Caldwell-Edmonds moved to begin the 30-day trial period and explore migration options for moving the lamoilfiber.net email and the CUD data storage platform to Microsoft 365 Government. Sam Lotto seconded. Motion passed.

Christine Hallquist said the cost of the platform will go into the DPS grant request next round.

Approval of business plan and construction priorities

Christine Hallquist recommended not approving the business plan and priorities until the next meeting, as they needed to be fleshed out more. She opened the discussion for questions and suggestions around the plan for her to investigate further.

Authorization of signatories

Larry Lackey said that following the elections, the board now needed to change which members were authorized to sign checks. Sam Lotto moved that Larry Lackey, Jane Campbell, Jeff Tilton, and Teelah Hall be authorized to sign checks for Union Bank, with each check needing two signatures and Larry Lackey having full access to the account online. Michael Rooney seconded. Motion passed.

Adjourn

Michael Rooney moved to adjourn at 8:33. Stephen Friedman seconded. Motion passed.