



**LAMOILLE FIBERNET COMMUNICATIONS UNION DISTRICT  
GOVERNING BOARD MEETING  
July 28, 2021 at 7:00p.m.  
Location: GMSS, 93 James St, Morrisville, VT  
DRAFT MINUTES**

**7pm Call to Order:** Jane Campbell called the meeting to order.

**7:01pm Roll call:**

**Town Representatives and Alternates Attending** (V=Present and Voting, P=Present A=Absent)

Town	P/V	Representative	P/V	Alternate	P/V	Second Alternate
Belvidere	V	Carol Caldwell-Edmonds	A	Kipp Verner		
Cambridge	A	Sam Lotto	V	Teelah Hall	A	Fred Wadlington
Eden	A	Liza Jones	A	Damien Le Clerck		
Hyde Park	A	Michael Rooney	V	Carol Fano	A	Jack Wool
Johnson	V	Charlotte Reber	P	Paul Warden		
Morristown	V	Jane Campbell	P	John Meyer		
Stowe	V	Stephen Friedman	P	Scott Weathers	A	Chris Foran
Waterville	A	Jeff Tilton	V	Lucy Rogers		
Wolcott	V	Bruce Wheeler	A	Mike Davidson		

**Other members attending:** Larry Lackey

**Public/Guests:** none

**7:04pm Agenda changes & public comment:** None

**7:04 pm Consent Agenda:**

1. Approval of 6/23/2021 Governing Board Minutes
2. Approval of invoices
3. Approval of Treasurer’s Report
4. Approve Revised Purchasing Policy (revisions to meet federal and state grant needs)
5. Executive Director Search Task Force Update
6. Approve Revision of Executive Director Job Description

Jane shared that the Search Task Force has received another application from a candidate for the admin position and are hoping to bring the board 2-3 candidates to review.

Paul moved, Teelah seconded to approve consent agenda. Unanimous in favor.

**7:06 pm Updates:** Discussion of volunteer needs: no one designated to take on ArcGIS work, Larry, Stephen, and Jane continuing communication with other CUDs and service providers. Lamoille FiberNet is deeply grateful to Christine for all her work with us, and we are saying goodbye with mixed feelings as we know she will be such a good fit for the Vermont Community Broadband Board executive director position.

**7:19 pm Demonstration and Decision on Email and Data Storage System:** Carol Fano has been working incredibly hard on figuring out Microsoft 365 - Governance 3, and she shared a PowerPoint on how this setup will work. On a daily basis, our usage will be Microsoft Outlook email and Microsoft Teams. Carol recommends two factor authentication for email logins. Carol then gave a demonstration of how Teams works. Carol clarified that it is unlimited storage for files, that we would discontinue using Dropbox, and that all threads are archived.

**7:40pm** Michael Rooney and Kip Verner joined.

**7:52pm** Teelah moved, Kip seconded to adopt Microsoft 365 Governance. Unanimous in favor.

**7:53pm Partnership Task Force Update and Recommendation for Next Steps:** Larry shared that Christine helped Lamoille Fibernet and NEK CUD issue a joint RFP in June. We've received proposals that the PTF has read and discussed in executive session and developed criteria for focusing discussion. PTF would like to brief the governing board in executive session.

Lucy moved, Paul seconded, to enter executive session after making a specific finding that premature general public knowledge would clearly place LFCUD at a substantial disadvantage as disclosure of proposals would put CUD in competitive disadvantage, with everyone present on the call entering executive session.

**7:57pm entered executive session**

**8:44 end executive session** Larry publicly thanked Christine for her work in the RFP and work with the PTF. No decision, PTF will continue working.

**8:45pm Meeting Wrap-up and Adjourn** Stephen moved, Kipp seconded to adjourn. Unanimous in favor. Meeting adjourned 8:46pm.