



**LAMOILLE FIBERNET COMMUNICATIONS UNION DISTRICT  
EXECUTIVE COMMITTEE MEETING  
June 16, 2021 at 7:00p.m.  
Location: Held via Zoom**

**7:03pm** Jane Campbell called the meeting to order

**7:03 Agenda Change Requests and Public Comment-** In the interest of the Wolcott representatives in attendance, the Wolcott discussion will be moved to the beginning of the meeting.

**7:04pm Roll Call-** Jane Campbell, Jeff Tilton, Stephen Friedman, Paul Warden, Larry Lackey, Christine Hallquist, Mike Davidson, Bruce Wheeler

**7:05 Recommendation Regarding Adding Wolcott to LFCUD-** A brief overview of the goals and plans of LFCUD was provided for the Wolcott community members in attendance. Wolcott would like to join the CUD in the interest of the expedience of their buildout. The town may decide to be a member of both districts. Competition between the districts would make no sense. Jeff Tilton moved to recommend accepting Wolcott into the district to the governing board. Steven Friedman seconded. Motion passed unanimously.

**7:22pm Consent Agenda-**

- a) Approve 06/2/21 minutes

Jeff Tilton moved to approve consent agenda, Paul seconded. Motion passed unanimously.

**7:23pm Updates-** The underground costs of the infrastructure was built into the business plan. A decision needs to be made of what costs for underground “pedestal to home”. Most providers require property owner to lay conduit. The policy should be consistent with all towns involved. Offering assistance to low income households may also be an option. Stephen and Christine will look further into what the typical solution is for underground fiber on private roads and private premises and report to the board.

Over the last week, Christine took calls and emails from responders from the RFP. The official responses are scheduled for no later than 18 June.

The board should take a close look at what NTIA grants require regarding open access.

The financial reports regarding grant funding and expenditures will be required on a monthly basis. Jane will work with Larry and Christine to ensure this is accomplished.

**7:57pm Administrator Job Description\* and compensation recommendation-** A job description for the administrator (director) position has been developed to be approved by the governing board on the June 23<sup>rd</sup> meeting. Jane provided an overview of the description as well as the decision matrix the committee is using to narrow down the candidates.

**8:13pm Other Business-** Christine has begun discussions with Hyde Park regarding the need for high speed in the town offices as well as the library. She will attend the next selectboard meeting to gain a better understanding of how this can be worked into the LFCUD plan.

Jane has potentially secured meeting space in Morrisville for when we begin in-person meetings. Hybrid zoom attendance will remain an option as needed.

**8:18pm Adjourn:** Stephen Friedman moved to adjourn. Jeff Tilton seconded. Motion passed unanimously.