



**LAMOILLE FIBERNET COMMUNICATIONS UNION DISTRICT
EXECUTIVE COMMITTEE MEETING
May 19, 2021 at 7:00p.m.
Location: GMSS, Morrisville, VT
DRAFT MINUTES**

7:02pm Agenda Changes & Public Comment- none.

7:02pm Roll Call- Executive Committee Members attending: Jane Campbell, Jeff Tilton Stephen Friedman, Paul Warden. Other attendees: Larry Lackey, LFCUD Treasurer, joined at 7:17pm.

7:03pm Consent Agenda/Updates- VCUDA and VCBB emails can be signed up for, if desired. VCBB released information on how CARES funding will be divided: based on number of addresses—more addresses means more money. Because Wolcott joined after June 01, the additional locations will not add to the total money available to LFCUD as it stands. The PTF has been meeting with potential outfits. Jeff T. moved to approve the consent agenda. Paul W. seconded. Motion passed.

7:08pm Personnel Handbook- The Committee walked through the PH that had recommended edits by legal council. The board discussed the recommended changes to the following sections: Non-compete statement (remove duration after employment termination), Harassment Policy, Responsibility for equipment software/firmware updates, Pandemic (COVID-19) considerations, and Health Insurance policy, which will be contained in a separate document because it will likely need revising more frequently. Stephen F. moved to recommend the governing board adopt the policy with the legal council recommendations and the various modifications noted above. Paul W seconded. Motion passed.

7:40pm Selectboard Presentations- Stephen F recommended adding a tailored slide to the presentation to contain information on the current situation in Stowe regarding buried conduit complications, and expressed concern that the broad overview in the suggested presentation may not satisfy the Stowe select board, who may be expecting a more detailed town-wide broadband deployment/plan update. Concerns include the perception that LFCUD may be seen as a spokesgroup for all broadband projects, despite not necessarily being privy to the exact plans of other telecom entities. Stephen F will meet with the Communications Committee at their next meeting to work on a plan to address this.

7:59pm Executive Director Onboarding- Background check: multiple sources (representatives from LCPC, VCBB, LFCUD) suggested that a formal, in-depth background check may not be

necessary or appropriate for this position. The Committee decided that a less formal, more shallow check for glaring resume inconsistencies or unbecoming public records would suffice, and appointed Jeff T to the task.

Health Insurance: the committee revisited the available packages and discussed the information Lucy R. gained from reaching out to BCBS. There is some language and terminology that the committee was unfamiliar with, and will seek clarification. Ultimately, the group decided that a low-deductible, silver-level plan will be the most prudent.

8:22pm Onboarding Checklist- Jane C. reached out to Tasha W. at LCPC and discussed the possibility of leasing partial use office space. The DPS grant funds can be used to pay for this. The committee agreed that a physical office space will be necessary for the ED to effectively do their job, namely in-person meetings.

8:33pm Other Business- The committee discussed broadband deployment projects that have been mentioned or asked about around the county.

8:38pm Adjourn- Paul W. moved to adjourn. Stephen F. seconded. Motion passed.