



**LAMOILLE FIBERNET COMMUNICATIONS UNION DISTRICT
EXECUTIVE AND FINANCE COMMITTEE MEETING**

Nov 4th, 2021 at 7:00p.m.

Location: GMSS, Morrisville, VT

DRAFT MINUTES

7:00pm Call to Order: Jane Campbell called the meeting to order.

7:03pm Roll Call:

Committee members present: Jeff Tilton, Stephen Friedman, Jane Campbell, Paul Warden, Larry Lackey, Lucy Rogers, Teelah Hall. Other members present: Michael Rooney Staff: Val Davis

7:01 - Approve minutes from the Oct 21st Meeting – Stephen Friedman made the motion to approve, Jeff Tilton seconded. Motion passed on majority vote – Paul Warden abstained as he was not present Oct 21st.

7:02pm Designation of Clerk: Val Davis will take minutes.

7:04pm Public Comment: None

7:08pm ED Update: Val informed the committee he had received a proposal from Tilton concerning the updated High Level Design. Will provide further information during executive session

7:09pm Approve Consent Agenda: No changes were made to the agenda. Jeff Tilton moved to approve the consent agenda, Stephen Friedman seconded. Consent agenda approved on unanimous vote.

7:10pm: ED Update - VCBB Meeting update. Val mentioned new DPS data has been published. He also updated about VCBB's discussion with utilities. Utilities are short staffed and will be relying on outside contractors to do make ready. Two primary contractors JCR and Riggs Distler are most widely used as they are certified to work on Power Company poles as well as CCI and Comcast assets. Also discussions about pole applications and cost and labor associated with pole applications. The Fiber pre-purchase is still in process and is in the VCUDA court at this point. Val also noted that Elmore is waiting for approval from the Elmore select board to officially join LFCUD. They will be leaving CVFiber and will only be in LFUCD. Waterbury's select board has already voted to join LFCUD. More discussion about Waterbury in executive session

7:12pm Policies Needed: Declaration of inclusion is ready for approval. Teelah has completed drafts for Remote Work Policy and Use of Equipment Policy. Teelah reminded the EC that the Remote Work Policy and Use of Equipment policies are low priority and can be put off until the next meeting. After reviewing the Declaration of Inclusion, Jeff Tilton moved to recommend that the Governing Board adopt the Declaration of Inclusion, Paul Warden seconded. Motion passed unanimously.

7:20pm Tilton Contract: The board already gave approval for the EC Committee to move forward with a Tilton agreement. That agreement will need to be reviewed by the VCBB which will need a week to

review and approve the agreement. Val is working on making sure the agreement has the correct "Scope of work". Larry Lackey and Stephen Friedman will bring input into this process. Paul Warden made a motion to allow the Executive Director to proceed with Tilson up to \$30,000. . Teelah seconded the motion. Motion passed unanimously.

7:43pm Executive Session: Jane requested a motion that we've made a specific finding that premature general public knowledge of these discussion would clearly place Lamoille FiberNet at a substantial disadvantage relating to contracts, and that we should go into Executive Session, which would include the Executive Director Val Davis, Jean Campbell, Paul Warden, Jeff Tilson, Stephen Friedman, Larry Lackey, Michael Rooney, Teelah Hall and Lucy Rogers. Jeff Tilton made the motion, Stephen Friedman Seconded. Motion passed unanimously.

7:44pm: *Meeting enters executive session*

8:36pm: *Exited executive session.*

8:38pm: Meeting adjourned: Jane requested a motion to adjourn. Paul Warden made the motion Stephen Friedman seconded. Motion passed unanimously.

Lamoille FiberNet | PO Box 1637, 52 Portland St., Morrisville, VT 05661 | 802.888.4548
www.lamoillefiber.net | info@lamoillefiber.net