



**LAMOILLE FIBERNET COMMUNICATIONS UNION DISTRICT  
GOVERNING BOARD MEETING**

**Wednesday, Dec. 22nd, 2021 at 7pm**

**AGENDA**

**Location: Green Mountain Support Services, Spivack Room  
93 James St., Morrisville, VT**

To participate via Zoom, please see info below.

Meeting packet is available upon request from [info@lamoillefiber.net](mailto:info@lamoillefiber.net).

- 7:00 Agenda changes & public comment
- 7:05 Roll call: Belvidere, Cambridge, Eden, Hyde Park, Johnson, Morristown, Stowe, Waterville and  
Wolcott
- 7:10 Consent agenda (decision)
- Treasurer's Report
  - Recent purchases
- 7:15 Approval of minutes from 11/17/2021 (decision)
- 7:18 Addition of Elmore to LFCUD (decision)
- 7:30 Addition of Underhill to LFCUD  
(discussion)
- 7:45 Clarify authority of our VCUDA rep/alternates
- 7:50 NRTC Financial Modeling Contract (update)
- 7:55 PTF update (Executive Session)
- 8:30 Meeting wrap-up & adjourn

**We will use Teams for this meeting. If we have troubles with our Teams meeting, we can use this Zoom link.**

**Join Zoom Meeting by Computer**

By Computer: <https://us06web.zoom.us/j/93080956843?pwd=aG8yU2J1WkNmQXFGVmRVMHNWeWxyZz09>

By Phone: +1 646 558 8656 US (New York)

Meeting ID: 930 8095 6843

Passcode: 095500

One tap mobile: +13017158592, 82951295712#,,,,\*318592# US (Washington DC)

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**LAMOILLE FIBERNET COMMUNICATIONS UNION DISTRICT  
GOVERNING BOARD MEETING  
Nov 17th, 2021 at 7:00p.m.  
Location: GMSS 93 James St, Morrisville  
DRAFT MINUTES**

**6:03pm Call to Order:** Jane Campbell called the meeting to order.

**Changes to the Agenda and Public Comment:** Approve Val as an alternate on the VUCDA Board (add to consent agenda). VCUDA Bylaws change. Approval of MOU with NW CUD.

**6:01pm Roll call:**

**Town Representatives and Alternates Attending  
(V=Present and Voting, P=Present, A=Absent)**

Town	P/V	Representative	P/V	Alternate	P/V	Second Alternate
Belvidere	P	Carol Caldwell-Edmonds	V	Kipp Verner		
Cambridge	V	Sam Lotto	P	Teelah Hall	P	
Eden	A	Liza Jones	A	Damien DeClerck		
Hyde Park	V	Michael Rooney	P	Carol Fano	A	Jack Wool
Johnson	P	Charlotte Reber	V	Paul Warden		
Morristown	V	Jane Campbell	A	John Meyer		
Stowe	V	Stephen Friedman	P	Scott Weathers	A	Chris Foran
Waterville	A	Jeff Tilton	V	Lucy Rogers		
Wolcott	A	Bruce Wheeler	A	Mike Davidson		

**Attending Staff:** Val Davis **Also present:** Will Anderson from VCUDA and Linda Gravell from Waterbury.

**6:04pm Consent Agenda:**

- Treasurer's Report
- Recent purchases – all recent purchases were part of budgets already approved by the governing board
- Updates
- Added to Consent Agenda: Approve Val as a VCUDA alternate for Lamoille FiberNet

Paul Warden moved to accept consent agenda, Michael Rooney seconded. All voted in favor.

**7:05pm Approval of minutes from Oct 27<sup>th</sup>:** Paul Warden made amotion to accept the minutes. Stephen

Friedman seconded. All voted in favor. Minutes approved.

**6:07: VCUDA Fiber Pre-Purchase:** Will Anderson presented on the status of the fiber pre-purchase. Informed us of amounts still available. Val, Larry and Michael Rooney will address what mileages and strand counts we want. Val will submit the order to VCUDA. Sam Lotto made a motion that “Lamoille FiberNet’s governing board approve the resolution authorizing the agreements and the execution and delivery thereof to purchase communication plan materials from VCUDA and pledges, security interest, such materials, anticipated grants and aid revenue to be received for the purchase of such materials. All agreed to leave the specifics up to Val, Larry and Michael.” Kipp Verner seconded. All voted in favor.

**6:33pm VCUDABylaws Change:** VCUDA Program Coordinator Will Anderson presented new bylaws to the board. These changes were deemed necessary by the attorney for VCUDA. The bylaws change gives VCUDA the ability to make the fiber purchase. Stephen Friedman made the motion to accept the VCUDA Bylaws Change, Seconded by Michael Rooney. All voted in favor. Motion Passed.

**6:37pm: 2022 Budget Approval:** Jane went over the budget with the board and pointed out changes that were made since the last version the board had seen. Kipp Verner made a motion to pass the budget with the new updates. Paul Warden seconded the motion. All voted in favor. Motion passed

**6:44pm Approval of reallocation of Grant funds:** Grant funding needs to be moved and reallocated so that we can use VCF dollars for a matching Reconnect grant. Stephen Friedman made motion to accept grant fund reallocation. Seconded by Kipp Vermont. All voted in favor. Motion passed.

**6:48: Policies Needed:** Teelah produced draft policies for Equipment Use, Cyber Security and Remote Work. After the board reviewed the policies it was decided that they needed to be re-written. Michael Rooney and Sam Lotto agreed to go over the documents and give input for Val to make necessary changes.

**7:03pm: Waterbury and Elmore Partnerships:** Linda Gravell from Waterbury informed the board that the Waterbury Selectboard approved joining LFCUD. The board had discussion with Linda and let her know that we are not yet in a place where we can commit to Waterbury but will have a decision for her soon. Brian Evans-Mongeon will be presenting to the Elmore Selectboard on Nov 22<sup>nd</sup> about joining Lamoille FiberNet.

**7:08pm – Tilson Update** – Val informed the GB that we got a new contract from Tilson this afternoon. And the dollar amount has changed as we suspected it would with the expanded scope of work. It is now \$26,000 for the work. The work will take 5 weeks to complete.

**7:10: Executive Session – PTF Update.** Stephen Friedman made the motion that “We should enter executive session to discuss matters and contracts, the premature disclosure of which would be disadvantageous to the CUD and that all of the members of the board who are present should visit into the Executive Session, which should also include ED Val Davis”. Lucy Rogers seconded. All voted in favor. Entered Executive Session.

**7:52pm: Exit Executive Session:**

**7:53 Motion on NWCUDMOU:** Lucy Rogers made motion “to authorize our executive director to sign an MOU and potentially also an NDA with Northwest CUD after final legal review, incorporating any changes that come from that.” Michael Rooney seconded. All

voted in favor.

**7:55 Meeting Wrap-up and Adjourn:** Stephen Friedman made the motion to adjourn, Paul Warden seconded. All voted in favor, meeting adjourned.