

**LAMOILLE FIBERNET COMMUNICATIONS UNION DISTRICT  
PUBLIC HEARING AND GOVERNING BOARD MEETING  
November 25, 2020 at 7:00 p.m.  
MINUTES**

**Chart of Actions**

Who	What	Status
LCPC	Obtain final insurance quote and purchase insurance	To do
Executive and Lea	Finalize EDA grant application	To do
Lea	Sign VCUDA resolution and the document to VCUDA	Done
Executive and Lea	Follow up on the Public Records Act presentation vis a vis trade secrets	To do

**Town Representatives and Alternates Attending (V=present and voting; P=present)**

Town	P/V	Representative	P/V	Alternate	P/V	Alternate
Cambridge	V	Tim Humphrey	-	Sam Lotto	-	-
Hyde Park	V	Michael Rooney	P	Jack Wool	-	Carol Fano
Johnson	V	Charlotte Reber	P	Doug Molde	-	Paul Warden
Morristown	V	Jane Campbell	-	John Meyer	-	Carl Fortune
Waterville	V	Jeff Tilton	P	Lucy Rogers	-	-
Belvidere	V	Carol Caldwell Edmonds	P	Kipp Verner	-	-
Eden	V	Liza Jones	-	Stephanie Van Blunk	-	-

**Also attending**

Larry Lackey (Treasurer), Lea Kilvadyova (Clerk)

**Call to order, Changes to the agenda, Public comment**

Call to order by Michael Rooney at 7:01.

Agenda addition: Authorize Executive Committee to finalize EDA proposal and authorize Chair of Vice-Chair to sign the proposal.

No public comment.

**Minutes Approval – Nov 11, 2020**

Jane moved to approve the Nov 11<sup>th</sup> minutes, Jeff Tilton seconded. All voted yes and the motion passed.

**Public Records Act Training and Open Meeting Law Q&A**

Eli Emerson of Primmer, Piper, Eggleston and Cramer presented on the Public Records Act and then answered questions about Open Meeting Law. Eli will email to the Public Records Act power point presentation to Lea. The Open Meeting Law Q&A centered around allowable email

communication. Eli advised not to engage in group emailing if such communication involves a quorum of the bodies recognized in Lamoille FiberNet's bylaws. Exception: Group email communication is allowed for the purpose of determining meeting schedules. Further questions can be submitted to Lea and she will forward them to Eli.

### **Directors & Officers and General Liability Insurance**

Jane Campbell moved and Carol Caldwell Edmonds seconded the motion to finalize the initial insurance quotes provided by Telcom Insurance Group and purchase the insurance. All voted in favor and the motion passed.

### **VCUDA Membership and Appointment of Representatives**

Board members acknowledged benefits VCUDA has been providing to CUDs statewide. To date, Lamoille FiberNet participated in VCUDA meetings informally. To formalize our interest in VCUDA, we need to apply to join and appoint representatives. Jane Campbell and Michael Rooney expressed interest in serving. Further discussion included questions about VCUDA's legal structure and whether VCUDA is subject to anti-trust laws.

Jane Campbell moved for Lamoille FiberNet, a Vermont communications union district, to request membership in the Vermont Communication Union District Association (VCUDA) and acknowledge and accept all provisions set forth in the *Interlocal Agreement to Establish the Vermont Communications Union District Association* and upon acceptance of this request become a signatory to the agreement. Carol Caldwell Edmonds seconded. All voted in favor, the motion passed.

Jane Campbell moved that following member(s) of the legislative body of Lamoille FiberNet, a communication union district, be hereby appointed to the Governing Board of the Vermont Communications Union District Association for terms of one year each or until the district shall notify the Governing Board in writing of the revocation of such appointments, the substitution of replacement appointees, or the resignation of a representative: Jane Campbell (Representative) and Michael Rooney (Alternate). Carol Caldwell Edmonds seconded Jane's motion. All voted in favor and the motion passed.

### **Administrative, Treasurer, Executive, Technology, Marketing & Communications Reports**

Lamoille FiberNet, in conjunction with NEK Broadband and NWCUD has an opportunity to apply for an EDA capacity building grant. Lea asked for the Board's consideration to authorize the Executive Committee to pursue the application.

Carol Caldwell Edmonds moved to authorize the Executive Committee to finalize the application and authorize the Chair or the Vice Chair to sign the application. All voted in favor, the motion passed.

### **Adjourn**

Jane Campbell moved to adjourn. Jeff Tilton seconded. All voted in favor and the meeting adjourned at 8:48 p.m.