



LAMOILLE FIBERNET COMMUNICATIONS UNION DISTRICT
Governing Board Meeting
January 26, 2022 at 7:00 p.m.
Location: GMSS, 93 James St, Morrisville, VT
APPROVED MINUTES

7pm Call to Order: Jane Campbell called the meeting to order.

7:01pm Roll Call:

Town Representatives and Alternates Attending
(V=Present and Voting, P=Present, A=Absent)

Town	P/V	Representative	P/V	Alternate	P/V	Second Alternate
Belvidere	P	Carol Caldwell-Edmonds	V	Kipp Verner		
Cambridge	A	Sam Lotto	V	Teelah Hall		
Eden	A	Liza Jones	A	Damien De Clerck		
Elmore	V	Brian Evans-Mongeon	A	Hans de Boer		
Hyde Park	V	Michael Rooney	P	Carol Fano	A	Jack Wool
Johnson	V	Charlotte Reber	P	Paul Warden		
Morristown	V	Jane Campbell	A	John Meyer		
Stowe	V	Stephen Friedman	P	Scott Weathers	A	Chris Foran
Waterville	P	Jeff Tilton	V	Lucy Rogers		
Wolcott	V	Bruce Wheeler	A	Mike Davidson		

Other Lamoille FiberNet attendees: Val Davis

Public/Guests: Salvador Morales

7:04pm Agenda changes & public comment: Elmore has already been approved to join the LFCUD, so Jane Campbell recommends that adding Elmore to the mission be moved to the consent agenda. The ED update was also added to the consent agenda.

7:04 pm Consent Agenda:

1. Treasurer's Report: It was noted that: Financial reports are not yet available due to the delay in understanding which expenses can/cannot be charged to federally funded grants. Cash flow has improved, and Val will keep an eye on it in the future.
2. Recent Purchases: The final cost of office rental added about \$6500 to our budget; In approving the office rental, discussion didn't include the cost of a post office box (only if necessary) or cost of sign – less than \$1000, and that our Purchasing Policy allows the ED to purchase and then report at next EFC or GB meeting. VCUDA dues were budgeted at \$1,000, need approval for an additional \$4000
Purchases already approved via grant budget approvals:
 - Nicole December invoice (within DPS 2021 grant)
 - Owl webcam 1024.76
 - Primmer December \$180
3. Adding Elmore to our Mission
4. ED Updates: Val has to use vacation by March 31st, so he will be out during the first week of March 3/7-3/11.

Lucy Rogers moved to approve consent agenda, Kipp Verner seconded. All in favor.

Approval of 12/21/2021 Governing Board Minutes:

It was noted that although the minutes say the PTF will make recommendations to the Governing Board after the Jan 4th PTF meeting, the PTF will make recommendations on a town-by-town basis, probably after we have an agreement with an ISP.

Lucy Rogers moved and Paul Warden seconded to approve the minutes.

Approval of language change to the Executive and Finance Committee Charter: Stephen Friedman moved to approve the following addition to the charter to give the Exec. Finance Committee authority to make critical decisions on behalf of governing board when a time constraint is present:

“The executive committee is granted the authority to make decisions on behalf of the Governing Board where there is a present and demonstrable time constraint. This might include issues that require a decision before the next scheduled meeting of the Governing Body. If the body of the Executive Committee feels that the decision is too important for the Executive Committee to make, they may decline to make a motion on the matter at hand and request that an “Emergency Special Governing Board meeting” be held. In the event that there is not sufficient time to warn an Emergency Governing Board meeting before the decision deadline, it is the responsibility and duty of the Executive Committee to take the matter into consideration and make a decision on the matter at hand and then report the decision and the rationale for the decision to the Governing Board.”

Paul Warden seconded ; all in favor.

7:23 pm Hiring Grants Administrator/Office Coordinator

Val is recommending changing the position to a Grants Administrator/Office Coordinator. Also, he would like to pursue hiring through a temp company for 20-25 hours/week. If the board were to approve, the earliest the temp would start is in late March. It was brought up that NEK

Lamoille FiberNet | PO Box 1637, 52 Portland St., Morrisville, VT 05661 | 802.888.4548

www.lamoillefiber.net | info@lamoillefiber.net

currently has 2 part-time workers, the idea of hiring those same part-timers was suggested. Jane brought up the point that there could be a conflict of interest if one grant admin were working for two CUDs when applying for competitive grants. After further discussion, the Board is in favor of hiring a permanent staff member, so that the funds could go to the employee, not the agency, thereby giving the CUD a higher skill level.. Carol Edmunds points out that the current description of the job makes it sound like a clerical position. She would like the description to be reworded to better sound like a grant writer position.

Lucy moved to allow Val to hire the part-time position, without a temp agency, basing salary on research on similar positions, with a max cap of the equivalent of a full-time 75k salary, with the Executive Finance Committee having final say in salary and job duties. Motion was seconded by Brian Evans-Mongeon, all in favor of motion.

8:08 pm PTF Update:

Val pointed out that the NRTC is about a week behind schedule. There will also be a call with Kevin Fitzgibbons tomorrow. Val is also hopeful the CUD will get some information (which NRTC needs) from Tilson by the end of the week. He is also presenting to Underhill Selectboard tomorrow night.

8:10 pm Meeting Wrap-up and Adjourn

Brian Evans-Mongeon moved to adjourn, Kipp Verner seconded. All in favor.