



**LAMOILLE FIBERNET COMMUNICATIONS UNION DISTRICT  
EXECUTIVE FINANCE COMMITTEE MEETING  
June 14, 2023 at 7:00 p.m.  
Draft Minutes**

**7:00 pm Call to Order:** Chair Jeff Tilton called the meeting to order.

**7:02 pm Roll Call:**

**Committee Members Present**

(V=Present and Voting, P=Present, A=Absent)

Town	P/V	Representative
Elmore	V	Randy Tomlin
Hyde Park	A	Michael Rooney
Johnson	V	Paul Warden
Morristown	V	Jane Campbell
Stowe	V	Stephen Friedman
Waterville	V	Jeff Tilton (Chair)
Wolcott	V	Andrew Ross (Vice Chair)
Ex Officio, Non-Voting	A	Mark Schilling (Treasurer)
Ex Officio, Non-Voting	P	Lisa Birmingham

**Other Lamoille FiberNet attendees:** John Meyer, Fabian Bourgeois.

**Public/Guests:** None

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**7:01 pm Agenda Changes & Public Comment:** None.

**7:02 pm Approval of May 10, 2023 Draft Minutes.** Jane Campbell moved to approve the minutes. Randy Tomlin seconded. The committee unanimously approved the minutes. There were no abstentions.

**7:03 pm Treasurer's Update.** Mark noted he was in regular contact with the auditor and accountant. He was working on payroll and tax reports, and noted the books were in good shape.

**7:05 pm - PTF Update.** Randy reported that he met with the Elmore Select Board, which unanimously approved a letter of support for the Construction grant. He further noted that there were 15 members in the audience and several asked questions, and the response was favorable. Jane and Jeff noted that they too were hearing a positive response to the Fidium partnership. Randy then moved to enter executive session to discuss our upcoming contract with CCI and Fidium to provide ISP services, construction, and maintenance. Prior knowledge of which would be detrimental to our negotiating position and in that discussion we should include the following members of the board, Andrew Ross, Jane Campbell, John Meyer, Paul Warden, Stephen Friedman, Randy Tomlin, and members of staff, Lisa Birmingham and Fabian Bourgeois, and Mark Schilling, and Paul Warden, and any other members that join later during this discussion. Stephen Friedman seconded. All in favor; none opposed; none abstained.

**7:52 pm Executive Session ended.** The Chair noted that no actions were necessary as a result of executive session, and asked if legal counsel had replied regarding the purchasing policy. Lisa noted she had received a draft, but not yet reviewed. She recommended that if there was no urgency, it could be pushed back to July. If the committee wanted to present at the June Board meeting, volunteers would need to review this week. Consensus was to wait until July Board meeting.

**7:54 pm Executive Director Update.** Lisa noted that Fabian had been working to identify another CUD which might be interested in our fiber; Fabian reported that Northwest CUD was interested and he repurposing the fiber. Lisa then explained that repurposing the fiber would require grant amendments and budget adjustments for LFCUD and the other CUD. She then updated the committee on the VCBB staff's efforts to solicit comments for the state's BEAD 5-year plan. VCBB was scheduling listening sessions, and was exploring a meeting in Eden. While there would be opportunities for Board members to participate in listening sessions and submit comments, VCUDA was taking the lead on drafting comments.

**8:00 pm Marketing & Communications Committee Update** – Jane reported that the committee was getting ready for the announcement, and hoped to start our first newsletter. The Mailchimp templates are all set. She also reported that there were some good leads on summer interns and progress was being made, thanks to Jeff, on aligning social media platforms with the new website.

**8:01 pm June 21 Board Meeting Agenda.** The committee discussed excluding the purchasing policy, adding the grant application approval and partnership update, Treasurer's Update, and Marketing and Communications Committee Update, and an update on the local ARPA match. The committee discussed briefly the tight timetable for reconciling the partnership negotiations and the grant application schedule, and the need to communicate with local leaders about the MOU. Andy suggested that talking points address the issues raised by the State Auditor report. Randy Tomlin recommended cancelling the PTF June 19 meeting in light of the full board meeting on June 21.

**8:14 pm Adjournment.** Hearing no further discussion, the Chair requested a motion for adjournment. Randy Tomlin so moved; Andy Ross seconded. All in favor; none opposed; none abstained.

**8:14 pm Meeting Adjourned.**

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