



### Governing Board Meeting

June 25, 2025, at 7:00 pm

Location: Virtual via Teams and In-Person at LCPC Conference Room

52 Portland Street, Morrisville, VT

## DRAFT MINUTES

[Recap: Governing Board Meeting June 25, 2025](#) (video and transcript)

**7:01 pm- Call to Order:** Andrew Ross called the meeting to order and took roll call.

### Committee Members Attending

(V=Present and Voting, P=Present, A=Absent)

Town	P/V	Representative	P/V	Alternate
Belvidere	V	Carol Caldwell-Edmonds	P	Tyler Barber
Cambridge	A	Sam Lotto	V	Matthew McCabe
Eden	V	Carey Earle		
Elmore	V	Trevor Braun		
Hyde Park				
Johnson	V	Paul Warden	A	Mark Woodward
Morristown	V	Jane Campbell	A	John Meyer
Stowe	V	Stephen Friedman	P	John Woods
Waterville	P	Jeff Tilton	V	Scott Johnson
Wolcott	V	Andrew Ross		

**Other Lamoille FiberNet attendees:** Lisa Birmingham LFCUD Consultant, Marc Mastrangelo (LCPC) and Colette Jurnak, Treasurer

**Public/Guests:** None

### 7:02 pm- Agenda Changes:

The Chair recommended postponing agenda item #6 (EFC Minutes) to the July GB meeting, because we did not re-circulate the draft minutes this week.

The chair also recommended that the Board hold the discussion of Local ARPA funds first (agenda item 9c), with an executive session to share legal advice on that topic, then the discussion of potential amendments to our construction grant and construction contracts second (agenda item 9b), also with a separate executive session.

Jane C moved, Paul W seconded, to revise the agenda. Unanimously approved.

**7:05:28 pm- Public Comment:**

Public Comment - None

**7:06:41pm- Chair's Update:**

Andrew Ross:

- Welcome to new Board member: Tyler Barber, Belvidere Alternate
- New BEAD Policy Notice issued by NTIA, with near-term timelines taking attention of parties submitting BEAD proposals and also impacting whether and how we leverage our remaining ARPA funds.
- In addition to pursuing solutions in Wolcott, we met with representatives of Chittenden County CUD to discuss whether and how we could use our remaining construction grant funds to build more addresses, adjacent to Lamoille. We will have a more in-depth update on Wolcott later in the agenda and decisions to make regarding next steps.
- Address new committees and assignments in next month's meeting, which was originally planned for this meeting.
- Continue to monitor VCCB and attend meetings.

**7:10 pm- Consent Agenda (5/13/25 minutes and Banking Authorizations)**

Paul W moved, Trevor B seconded to pass the consent agenda. Unanimously approved.

**7:11:11 pm- Financial Update and Treasurer Report**

Colette Jurnak:

Navigating the first single federal audit and working with the accountant and the auditors: Financials for May and April were updated for the audit, doing well to budget. Audit is ongoing and on time. Based on updated financials, two board votes are needed—comp time distribution for 2024 and increase in compensation budgeted for 2025 for LFCUD consultant support.

**7:28:14**

Jane C moved to pay LFCUD Consultant Lisa Birmingham for 2024 compensatory time in the amount of \$2693.51, Paul W seconded, unanimously approved.

Motion to add another \$50,000 to the contractor budget to account for Lisa's time in the second half of 2025. Jane C moved, Carey E seconded, unanimously approved.

Discussion: Lisa explained that the amount of time needed is greater than budgeted; grant funds are available to cover her time. Next year the consultants' time will decrease. The deliverables and timeline have not changed, but the work required is taking more time than anticipated in the 2025 budget.

### **7:34:06 pm- Marketing and Communications Update**

Jane Campbell and Carol Caldwell Edmonds:

FPF postings and outreach continue

For the latest MCC postings click here:

<https://lamoillefiber.net/news/>

MCC advises not renewing Front Porch Forum contract at end of July. If posts are needed after that, MCC will draft and ask board members to post in their town's FPF.

### **7:37 pm- Construction and BEAD Update**

#### Phase 2 and LDP

CCI – projects Phase 2 construction to be done in July, with Stowe complete and Wolcott remaining. In Hyde Park and Elmore, we are completing addresses in the original USP (Universal Service Plan) and should be able to begin offering service to those addresses in late July, early August.

LDP – Generally going well: 30 of 130 applications are not yet resolved. Lisa provided an explanation of issues, with some delays out of CCI's purview.

BEAD – Lisa provided an update on the revised guidance.

### **7:42:31 pm Local ARPA Funds:** Review of current status of funds and summary of issues.

The Chair requested the opportunity to share the advice of legal counsel concerning what to do with unspent ARPA funds and requested the following motions to enter executive session.

**First Motion:** I move that the Governing Board find that our legal counsel has provided confidential legal advice regarding our options for using or returning so-called Local ARPA funds, and that premature general public knowledge of the discussion relating to this advice would clearly place our CUD and the third parties at a substantial disadvantage; and based on that finding, I further move that the Governing Board enter into Executive Session as authorized by 1 V.S.A. section 313(a)(1) (F) pertaining to advice of legal counsel.

Andy R moved, Jane C seconded, passed unanimously.

**Second motion:** Pursuant to 1 V.S.A. section 313(b), I move that the members of the Governing Board and CUD officers present, and Lisa Birmingham, whose information and insight is necessary to the discussion, be included in such executive session: That would include myself, Andrew Ross, Carrie Earl, Carol Caldwell-Edmonds, Colette Jurnak, Jane Campbell, Jeff Tilton, John Woods, Lisa Birmingham, Mark Mastrangelo, Matthew McCabe, Paul Warden, Scott Johnson, Stephen Friedman, Trevor Braun and Tyler Barber.

Andy R moved, Stephen F seconded, passed unanimously.

### **Executive Session began 7:45:42**

*Jane left during Executive Session.*

## Begin Part 2 audio recording/transcript

**8:28 pm Post Executive Session:** No action was taken in executive session.

**8:30 pm** Trevor B moved that Lamoille FiberNet offer to return unspent ARPA funds to the contributing towns following completion of any uncompleted work and return matching funds to the State. Paul seconded, passed unanimously.

Discussion: Concerns about Hyde Park not being represented at this meeting were raised; there is no current representative appointed to Lamoille FiberNet from Hyde Park. Since the motion was to make the offer to all towns that contributed local ARPA funds, Hyde Park is included.

### **8:33 pm** Extension for Notifying VCBB of Remaining ARPA Funds

The Chair requested the following motions to enter executive session.

**First Motion:** I move that the Governing Board find that premature general public knowledge of the discussion relating to whether and how our CUD should fund remaining or potential construction activities, including supporting a competitive bid or proposing a construction grant amendments, and because either options involve third parties, confidential non-public information, and negotiating contract amendments, a public discussion would clearly place our CUD and the third parties at a substantial disadvantage; and based on that finding, I further move that the Governing Board enter into Executive Session as authorized by 1 V.S.A. section 313(a)(1)(A) pertaining to contracts **and** section 313(a)(6) pertaining to confidential non-public information. Andy R moved, Stephen F seconded, passed unanimously.

**Second motion:** Pursuant to 1 V.S.A. section 313(b), I move that the members of the Governing Board and CUD officers present, and Lisa Birmingham, whose information and insight is necessary to the discussion, be included in such executive session: That would include myself, Andrew Ross, Carrie Earl, Carol Caldwell-Edmonds, Colette Jurnak, Jane Campbell (if present), Jeff Tilton, John Woods, Lisa Birmingham, Mark Mastrangelo, Matthew McCabe, Paul Warden, Scott Johnson, Stephen Friedman, Trevor Braun and Tyler Barber.

Andy R moved, Stephen F seconded, passed unanimously.

**Executive Session began at 8:35 pm.**

**Exit Exec session 8:58 pm.**

**Post Executive Sessions — Proposed (Wolcott Build) Motion:** No action was taken in executive session; the Chair recommended the adoption of the following motion:

Lamoille FiberNet Communications Union District Board hereby approves and authorizes its contractor or officers to file a request with the VCBB for an extension of time (up to 90 days) to provide an updated budget, pursuant to 02240-FY24-Act71 Construction-10 Amendment 2 Section 5(d), and to work with third parties to negotiate a timely cost effective solution, to accelerate broadband deployment in the remaining unserved and underserved areas of

Wolcott. Such authorization includes supporting a construction grant amendment authorizing the use of Lamoille FiberNet's remaining awarded allocation for the benefit of expanded and accelerated Wolcott construction.

Carol CE supported the motion. Paul W seconded. Motion passed unanimously.

**9:00 pm- Other Business**

- Discussion on establishing a rotation of in-person Board members and alternate locations.
- Future agenda item: Discussion Advisory Committees, Working Groups – Ross, Possible Vote (postponed from May and June)
  - Marketing, Post-Construction Operations, Triumvirate Transition (working with two other CUDs who partner with CCI)

**Next meeting is 7/16/25 at 7pm (sooner than usual) – Hybrid or In-Person**

**9:07 pm- Adjourn:**

Stephen moved to adjourn, Paul seconded, no discussion. Passed unanimously.

Respectfully submitted by Carol Caldwell-Edmonds 6/26/25